

Withdrawal Policy

University18's Programs follow a structured withdrawal policy, detailed below.

Admissions at University18 take place in set Enrollment Cycles, within the Admission Periods of January and July, with particular dates nominated as Milestone dates, different for each cycle.

The Procedure to Withdraw, and Claim Refunds, will follow the milestones, as per the Enrollment Cycle a Candidate Applies within.

- Candidates found ineligible or Applicants being rejected for any other reason, at the **Application Stage**, will be refunded the total amount.
- Candidates who wish to withdraw their candidature **before the close of Enrollment Cycle, i.e., before the last date of Application(as per their chosen cycle)**, will be refunded the paid amount, after a deduction of Rs.1,500 (Rupees One Thousand Five Hundred) toward administrative charges.
- Students who wish to withdraw from the Program **after the Close of Enrollment Cycle**, may do so until a period of One Month from the Date of their Admission being announced as confirmed, as per *the Enrollment Cycle's Admission List, Published on www.university18.edu.in* after the close of each cycle. In such case, University18 Shall refund fees paid by the candidate towards University18, after deducting Rs.3000 towards Administrative Charges. Also, should the Institute already have dispatched the Course Pack / Books / Other Student Material, the due cost of such material and shipping shall also be debited from the amount to be refunded. *Amount paid by the Student towards University Fee/ University portion of the fee / Exam fee, Registration Fee, and Eligibility Fee would be **refunded/ not refunded, as per University Policy in place.***
- The University and the Institute shall not accept any requests for refund **after** the above mentioned period, i.e. after a month of the Declaration of the Enrollment Cycle's *Admission List*, confirming the student's admission to the Program.

A written request for the same has to be made to the Admission Office, University18, by the requisite date, for the request to be considered.

